

The Director's Four Cs Award Guidelines

Purpose of the Award

This award will recognize BLM employees and those outside our agency whose action(s) exemplifies in some extraordinary fashion the Department's Four Cs philosophy of "consultation, cooperation, and communication, in the service of conservation." This award will:

- Advance the philosophy of the Four Cs;
- Recognize that the philosophy affirms a tradition of collaboration in the BLM;
- Recognize BLM employees and external partners whose performance reflects the Four Cs philosophy in advancing the BLM's multiple use mission;
- Celebrate our successes and provide a catalogue of these successes as a "best practices" reference and for other uses.

Criteria

The Director's Four Cs award will be presented for exceptional performance that:

- Results in significant contributions to BLM's multiple use mission; and,
- Demonstrates an exceptional, practical application of the Four Cs philosophy.

Eligibility

BLM employees, either individuals or groups, are eligible, as are private citizens, communities, organizations, corporations, and other non-government and government entities. BLM employees cited will receive an on-the-spot award of \$400 (net). Non-BLM recipients will receive a plaque and certificate. This award does not preclude states from giving other types of awards.

Nomination and Presentation Process

Nominations for the award should be made by a letter over the State or Center Director or Assistant Director signature to WO Communications (600) and should include:

Name of Nominee(s)

BLM contact who can answer specific questions about the nomination

Brief justification for nomination (no more than 250 words), including specific benefits

Suggested event/time frame for Director's presentation, and

Supporting information, such as briefing papers, as appropriate.

The Director will present the awards whenever possible. In the case of awards to external partners, ceremonies should be scheduled whenever possible in conjunction with the Director's travel schedule. State offices will coordinate local publicity and an appropriate function for the presentation.

Frequency

This award will be presented as often as appropriate, in consideration of the high level of prestige it is intended to convey. Awards may be given at any time as a result of information coming to the attention of the Director through a variety of sources.

Funding

The Director's Office will provide funding for monetary awards and plaques or similar items of commendation as appropriate.